



DEAN D. EFSTATHIOU, Acting Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE: I-0

March 19, 2008

TO: Each Supervisor

FROM: Dean Efstathiou 
Acting Director of Public Works

NOTICE OF INTENT TO INCREASE MAXIMUM WORK AMOUNT OF AN INFORMATION TECHNOLOGY SUPPORT SERVICES MASTER AGREEMENT WORK ORDER

This memo is to notify your Board of our intent to request the Internal Services Department to increase the maximum work order amount of Information Technology Support Services Master Agreement (ITSSMA) Work Order N7F-0023 with KBL Consulting, Inc., from \$299,999 to \$499,999, reflecting an increase of \$200,000 and extending the Work Order through March 31, 2009. In accordance with the ITSSMA guidelines, prior Board notice is required for projects that will exceed \$300,000. We anticipate this increase will be sufficient to complete the tasks relating to database administration and other software development needs for the electronic Countywide Accounting and Purchasing System (eCAPS) Phase II Financial Accounting System (FAS) Replacement Project.

BACKGROUND

Initially, this Work Order was awarded to assist the database application administrators in maintaining and enhancing its Oracle databases and application servers. Subsequent to commencing the FAS enhancement Work Order, Public Works and the Auditor-Controller mutually agreed to replace Public Works' FAS with eCAPS under the eCAPS Phase III FAS Replacement Project. This decision will yield long-term benefits, but it requires a significant effort to replace FAS' functionality requiring a major interface and financial report development program. As a result, it was required to build a reporting database to host eCAPS' financial and human resources data at Public Works' environments.

The following tasks have already been completed by KBL under the scope of the existing Work Order:

- Build infrastructure for DPW/eCAPS Reporting System (DERS) database.
- Build several interfaces between Public Works and eCAPS for eCAPS Phase III FAS Replacement Project.
- Build several conversion programs to facilitate successful FAS data migration.
- Write several Shell Scripts to automate data transfer from eCAPS production database to DERS.

SCOPE OF WORK

Under this amendment, KBL will continue programming and administering the DERS and Public Works' Business Intelligence database server. KBL will complete the following work:

1. Develop software (in XML format) for automatic and semiautomatic data conversion from FAS and eCAPS.
2. Complete HP-UX Shell Scripts to automate transmission of 22 new interfaces between eCAPS and Public Works' stand-alone systems.
3. Program, test, and implement data conversion tasks for final phase of implementation of eCAPS Phase III FAS Replacement Project.
4. Build new content store for new DERS using Cognos.

JUSTIFICATION

The current time and materials Work Order was competitively bid and awarded in May 2006. KBL has been working on the tasks relating to database administration and currently developing programs for data conversion and interfaces for the eCAPS Phase II FAS Replacement Project.

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The successful transition from FAS to eCAPS requires a timely and seamless implementation. To this end, KBL has acquired extensive knowledge working with FAS and eCAPS and has performed various tasks to facilitate the transition. Furthermore, KBL has also become highly acquainted with Public Works' technical environments.

FISCAL IMPACT

KBL's hourly rate will remain the same. Sufficient funds are available in the Fiscal Year 2007-08 Internal Service Fund Budget to cover the cost of the eCAPS Phase II FAS Replacement Project. There will be no impact on net County costs.

NOTIFICATION TIMELINE

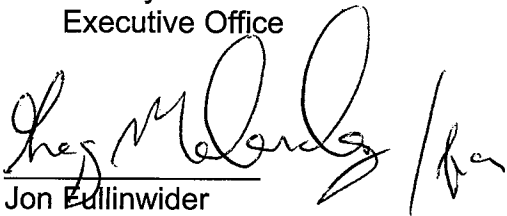
Consistent with ITSSMA policy and procedures, we are hereby informing your Board of our intent to request an amendment to the existing Work Order. In two weeks, we will notify Internal Services Department to proceed with the Work Order amendment.

If you have any questions, please contact Isaac Gindi at (626) 458-4107.

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cc: Chief Executive Office (William T Fujioka, Lari Sheehan)
Chief Information Office
County Counsel
Executive Office

A handwritten signature in black ink, appearing to read 'Jon Eullinwider', followed by a large, stylized flourish or mark.

Jon Eullinwider
Chief Information Officer
Noted and Approved